

PLEASE SELECT YOUR LOCATION:

<input type="checkbox"/> CAMP SULLIVAN 14630 OAK PARK AVE OAK FOREST, IL 60452	⇒	LOCATED AT OAK PARK AVE, AND 147 TH ST.
<input type="checkbox"/> CAMP BULLFROG 9600 WOLF RD WILLOW SPRINGS, IL 60480	⇒	ENTER OFF OF 95 TH ST AT WOLF RD. MAKE THE FIRST RIGHT. (<i>FOLLOW ROAD OVER BRIDGE TO CAMPGROUND.</i>)
<input type="checkbox"/> CAMP REINBERG 1801 QUENTIN RD PALATINE, IL 60074	⇒	LOCATED THREE BLOCKS SOUTH OF LAKE COOK RD ON QUENTIN RD
<input type="checkbox"/> CAMP SHABBONA 15810 S, TORRENCE AVE SOUTH HOLLAND, IL 60473	⇒	LOCATED ONE BLOCK NORTH OF 159 TH ST ON TORRENCE AVE
<input type="checkbox"/> CAMP DAN BEARD 200 PORTWINE RD. NORTHBROOK, IL 60062	⇒	LOCATED ON PORTWINE RD, BUST SOUTH OF LAKE COOK RD

CAMPGROUND RENTAL INFORMATION

Reservations for the exclusive use of the Forest Preserves of Cook County (“FPCC”) campgrounds including all campsites, pavilions and other amenities at the site must be made at the campground. Reservations must be made **at least 10** business days in advance of the requested event date. Exclusive use of campgrounds is permitted Sunday-Thursday year round, with the exception of FPCC observed holidays (FPCC holidays are listed on Page 2 in this application). Exclusive Use Rentals are allowed on a limited basis Friday & Saturday. **Entire campground rentals only include** the use of the sites and amenities of the campground. FPCC special use permits are required for items such as **Tents, DJs, Generators, Bouncy Houses, etc.** (Please see our special use list on our permits page). Exclusive use pricing does not include any campground programming. After your reservation is processed by the FPCC, any changes to the original application will result in a \$5.00 change fee.

NONPROFIT USE

Nonprofit groups and organizations will qualify for a 50% discount on the rental fees Sunday through Thursday. **No discounts are allowed on Friday and Saturday rentals.** In order to qualify for the 50% discount, the nonprofit group or organization must attach the following items to their application at the time of submission:

- **IRS 501(c) 3** letter reflecting the Not for Profit status. An example is attached as **ADDENDUM A.**
- A letter on the organization’s letterhead, describing and defining the group or organization and its purpose.

*All fees are indicated on page 5 of the application

*Security deposits are not eligible for the nonprofit rate.

APPLICATION SUBMISSION

Applications must be completed in their entirety for **review** and approval in person. Applications received are reserved on a first come, first served basis. Applications must specify the total time period, including the **set up & take down time.** Applications will not be approved without submission of: **Application and Initial payment.**

1) PAYMENT

Fees may be paid via credit card (Visa or MasterCard), cashier's check, money order or personal checks made payable to "FPCC". Payments to FPCC may be accomplished using the following methods:

- Initial payment must be paid in person at the campground of the event.
- Additional payments can be made via phone.

Payment Schedule
For those applying more than 90 days in advance of their event , Initial payment is due at time of reservation and includes the security deposit & 25% of all rental fees
2 nd payment due 90 days prior to event is 50% of all rental fees
Final payment is due 60 days prior to event is the final 25% of all rental fees. Certificate of insurance and is due at this time as well
Reservations made less than 90 days prior to the event require full payment -- security deposit & 100% of rental fees and certificate of insurance at time of reservation.

2) INSURANCE

FPCC requires that all individuals, groups and organizations submit a Certificate of Insurance with endorsement verifying comprehensive General Liability, effective as of the first date of rental, insuring the FPCC in limits not less than **\$1,000,000.00** combined single limit. Such Certificate of Insurance must specifically name the **FPCC at, 536 N Harlem Ave, River Forest, IL, 60305** as an **"Additional Insured."**

The Certificate of Insurance with endorsement must be submitted at least 60 days prior to a scheduled event. An example of an acceptable Certificate of Insurance with endorsement is included as **ADDENDUM B**.

3) CAMPGROUND USE PLAN

A detailed plan of the setup of the event must be completed and submitted at least 60 days prior to the scheduled event date. An additional \$25 fee will be added to any event if the plan changes within 21 days of the event.

Pavilion picnic tables must remain in the proximity of the pavilion (100 feet). All picnic tables at individual campsites cannot be moved from the campsites.

Exclusive use reservations include 1 bundle of fire wood for each campsite.

HOLIDAY RENTAL POLICY

All campgrounds are closed on the following holidays:

- January 1st (New Year's Day)
- Thanksgiving Day
- December 25th (Christmas Day)
- December 31st (New Year's Eve)

REFUND & CANCELLATION POLICY

All cancellation requests must be made in writing by the Applicant. The Refund Policy applies to the Total Rental Fees which does not include the security deposit. Refunds are prorated according the guideline below. There shall be no refund of additional fees such as, but not limited to, fees for Special Use Items.

Refunds will be issued according to the following guidelines:

If patron cancels in the timeframe listed below	Cancellation fee
Up to 60 days prior to event	10% of the amount the patron has already paid
Between 59 & 30 days prior to event	25% of the amount the patron has already paid
Between 29 & 10 days prior to event	50% of the amount the patron has already paid
Less than 10 days prior to event	\$0 -- no refund

INCLEMENT WEATHER POLICY

FPCC reserves the right to cancel an event due to severe weather and/or turf conditions prior to or on the day of any event that may result in excessive damage to FPCC property. The FPCC will, when possible, give 24 hours written notice of cancellation to the Applicant identified as the contact person. Canceled dates due to severe weather can be rescheduled based on availability. Full refunds will be provided to customers if the event cannot be rescheduled.

All applicants must be 21 years of age and must have a valid U.S. Driver's License or State Identification to apply.

Cook County Camping • (P) 855-YES-CAMP

• info@cookcountycamping.com

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v.03 (11/2016)

Campground Exclusive Use Application

PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.

Section 1 – Applicant Information

First Name:	Last Name:	
Driver's License or State I.D.#:	Date of Birth:	
Email Address:		
Street Address:	Apartment/Unit #:	
City:	State:	Zip Code:
Primary Phone:	Secondary Phone:	
Are you a Cook County Resident? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Name of Organization:	Applicant's Relationship with Organization:	
Are you requesting a Not for Profit discount for your organization? <input type="checkbox"/> Yes <input type="checkbox"/> No NFP discounts are not available on Fridays and Saturdays.		

Section 2 – Event Information:

Name of Event (Ex. – <i>Smith and Johnson Wedding</i>):		
Event Day On-Site Contact (If different from applicant):	Cell Phone:	
Total Attendance:		
Campsite:	<i>(See page 5 for location list):</i>	
Are you requesting the use of any additional grove space near the facility listed above? (Note: If yes, an additional fee will be required): <input type="checkbox"/> Yes <input type="checkbox"/> No		
Date of Event – 1 st Choice:	Time of Use From:	To
Date of Event – 2 nd Choice:	Time of Use From:	To
1. Are additional dates needed for set-up/tear down? <input type="checkbox"/> Yes (<i>See below</i>) <input type="checkbox"/> No		
2. Be aware Check in time is 3 p.m. Check out time is 12 noon.		
<input type="checkbox"/> Set-Up Date:	Time of Use: From	To
<input type="checkbox"/> Tear-Down Date:	Time of Use: From	To

Section 3 – Event Features:

3. FOOD SERVICE: Are you serving food at your event? <input type="checkbox"/> Yes <input type="checkbox"/> No			Are you using a Caterer? <input type="checkbox"/> Yes (<i>See below</i>) <input type="checkbox"/> No		
Name of Caterer:					
4. ENTERTAINMENT: Are you requesting to have amplified sound? <input type="checkbox"/> Yes (<i>See below</i>) <input type="checkbox"/> No					
Hours of amplified sound (Note: Amplified sound must end 30 minutes before event end time):				From	To
Are you planning to provide live entertainment as a feature of your event? <input type="checkbox"/> Yes (<i>See below</i>) <input type="checkbox"/> No					
Description:					

Campground Exclusive Use Application

CORPORATE SPONSORSHIP: Will your event include sponsors that will make either in-kind or monetary contributions to the event? Yes (*See below*) No

Description:

SIGNAGE: Are you planning to have signage at your event? (Note: Signage plans must be submitted to FPCC for approval):
 Yes No

5. **ADVERTISEMENT:** Will your event be publicly advertised? Yes No Please note: any advertisement must be approved by FPCC. Provide web address below and/or attach samples of advertising material)

Web address:

Provide a detailed description of your event. Document(s) with this information or other materials describing this event may be attached.

6. **SPECIAL USE:** Will your event include any special use items? Yes (*See below*) No

**Section 4 – Special Use Items (\$25 Special Use Fee and \$10 per item fees apply to all specials use items placed in the campground space)
Special Use items include, but are not limited to, the items listed below.**

PLEASE NOTE:
The items below may be operated between the hours of 10 a.m. and 10 p.m. only or at least (2) hours before sunset, with the exception of canopy tent that can used until 10 p.m. Documentation listed below must be submitted no less than 21 days before event date.

- Certificate of Liability Insurance and Endorsement submitted must cover all items requested. (see pages 9 - 10 for examples)
- If items are rented, a rental contract or receipt *from each* vendor must be submitted.

Special Use Item	Qty.	Details
Amplified Equipment (<i>If placed in grove space</i>)		<input type="checkbox"/> DJ <input type="checkbox"/> Stereo/iPod/MP3 <input type="checkbox"/> Live Band <input type="checkbox"/> Other (specify):
Canopy Tent (larger than 10x10)		Size?
On-site Catering/Grilling		Size?
Generator(s)		Used for:
Inflatable(s)		List:
Snack Machine (popcorn, cotton candy, etc.)		List:
Stage/Platform		Size?
Other		List:
Total Items		X \$10

CAMPGROUND EXCLUSIVE USE FEES

Exclusive use includes all campsites, pavilions, dining hall and barn as is applicable based on Campground site.

All Camp Ground Exclusive Use rentals are subject to a security deposit. Security Deposits are due at the time of reservation. Security Deposits are based on the number of cabins and other facilities at each campground. Security deposits will be returned in full after the event based on inspection of campground by staff.

<u>Security Deposits</u>	
Dan Beard	\$700
Bullfrog	\$1,400
Sullivan	\$1,300
Shabbona	\$500
Reinberg	\$1,000

Exclusive Use Rentals are allowed on a limited basis Friday & Saturday.

Off- season is September 1st to May 31st. In-season is June 1st to August 31st

Cook County Resident& Businesses	Off-Season	In-Season	
	SUN-SAT	SUN-WED	THURS-SAT
Camp Bullfrog, capacity 340	\$3,060/day	\$3,774/day	\$4,590/day
Camp Reinberg, capacity 205	\$2,550/day	\$3,264/day	\$4,080/day
Camp Sullivan, capacity 314	\$4,590 /day	\$5,304/day	\$6,120/day
Camp Dan Beard, capacity 248	\$1,020/day	\$1,734/day	\$2,550/day
Camp Shabbona, capacity 159	\$1,020 /day	\$1,734/day	\$2,550/day
Cook County Non-Resident& Businesses	Off-Season	In-Season	
	SUN-SAT	SUN-WED	THUR-SAT
Camp Bullfrog, capacity 340	\$3,570/day	\$4,284/day	\$5,100/day
Camp Reinberg, capacity 205	\$3,060/day	\$4,500/day	\$4,774/day
Camp Sullivan, capacity 314	\$5,100/day	\$5,814/day	\$6,630/day
Camp Dan Beard, capacity 248	\$1,530/day	\$2,244/day	\$3,060/day
Camp Shabbona, capacity 159	\$1,530/day	\$2,244/day	\$3,060/day

Amenities:

Camping programing (climbing wall at Camp Sullivan, night hikes, and camp fires, etc.) is available for a \$100/hour fee, based on a minimum on 2 hours; programming requests will be accepted or denied based staff availability.

Waiver and Signature

By signing this Campground Exclusive Use Application, I acknowledge that I have read and agree to abide by all FPCC permit rules, regulations and ordinances, including the cancellation policy. I also agree that I am solely responsible for the actions and conduct of my guests, invitees, participants, spectators, contractors and for assuring compliance with all permit rules, regulations and ordinances pertaining to my permit. I understand and agree that my security deposit shall be forfeited for any violation of this agreement.

I hereby assume all responsibility for and agree to defend, indemnify, save and hold harmless, the FPCC, its officers, employees, volunteers, contractors and agents against any losses, claims, damages, liabilities, actions, suits, proceedings, costs or expenses that they may suffer, incur or sustain or for which it or they may become liable as a result of, arising out of or relating to any negligence or intentional misconduct by myself as Applicant, or any guests, invitees, participants, spectators, including any officers, employees, contractors, agents or persons under a sponsoring organization's control in connection with my permit. My obligation to indemnify the FPCC shall survive the expiration of my permit.

FPDCC reserves the right to terminate a permit in accordance with cancelation policies if applicant does not abide with FPCC policies.

I do solemnly swear that answers given and statements made on this Application are full and true to the best of my knowledge. I am 21 years of age or older and I have read the terms and conditions set forth in this document and agree to abide by them.

Signature of Applicant:

Date:

CAMPGROUND RULES AND REGULATIONS

FPCC EVENT SUPERVISION

- Before the event, tables and chairs will be set up according to the floor plan submitted.
- FPCC Campground staff will be present at the campground site for your event. The staff's responsibility will consist of monitoring the event, inspecting the site before, during and after the event, and securing the facility when the event has concluded.

APPLICANT'S RESPONSIBILITIES

SET-UP

- Applicant will be given a parking placard for event attendees and for vendors, if applicable. The parking placard will only be valid for the date(s) of your event.
- Applicant has **1 hour prior to and after the event** to drive a vehicle up to the Pavilion/Room to load and unload equipment. All vehicles must be parked in the designated parking lot. ***Access to the venue before the scheduled time of the event can be made based on availability.**
- If the Applicant delivers equipment the day before the event, the Applicant will be responsible for paying an overnight fee for the individual cabin/bunkhouse used to store the equipment.

CLEAN UP

- Remove all decorations and everything brought to the campground site for the event.
- Leave kitchen area clean; wipe off all counters and appliances, turn off all equipment, pick up all trash and place in the trash receptacles. Staff will empty the trash before, during and after events.

RULES FOR CAMPGROUND SITES

- Applicant is only granted the right to occupy the designated campground. This does not include any adjacent FPCC grounds unless a grove permit for that area has also been issued.
- Driving/parking anywhere outside of the designated roadways is strictly prohibited. FPDC does not guarantee access to any parking spaces, as all parking is open to the general public, even during permitted events.
- No guns, knives, firecrackers, firearms or weapons of any kind are allowed on any FPDC property, including the Pavilion/Barn.
- Any special use must be submitted with the Application. No special equipment may be brought in without prior written approval from the FPCC. Examples include electrical equipment or lighting, musical instruments, platforms, barbecues, props, etc. Designated areas for grilling will be identified by FPCC staff.
- All outside amplified sound, including DJ's, iPods, etc. must be turned off at 10 p.m.
- Prohibited items include, but are not limited to tacks, nails, staples, rice, balloons, birdseed, glitter, silly string, confetti, sidewalk chalk, putty, candles (inside and outside), propane tanks (inside the pavilion), and hot plates.
- Items that are allowed include, but are not limited to ribbons, battery-operated candles, or crepe paper. All decorations must be picked up and removed by the Applicant at the conclusion of the event.
- Only freestanding decorations and double side scotch tape are permitted. Do not affix anything to ceiling, walls, doors, windows, floor or trees.
- Any decorations hung on an FPCC road sign or outside must be removed at the end of the event.
- No FPCC amenities (utilities, tables, etc.) may be transferred or moved from inside the pavilion to outside the pavilion.
- Children must be supervised at all times.
- FPCC has the right to shut down an event if rules are not observed, including exceeding capacity limits of the campground.

CAMPGROUND RULES AND REGULATIONS CONTINUED

- Live animals are prohibited from entry to the campground buildings and pavilions except for a service animal as any dog individually trained to provide assistance to a person with a disability.
- CAMPGROUND USE POLICY (ALCOHOL & TOBACCO) Alcohol may be consumed on FPCC property by visitors of legal drinking age; however, consumers must produce adequate ID for proof of age upon request.
- The use of all tobacco products is prohibited within the Campground buildings/Pavilion or within fifteen (15) feet of the entrance to the facility. All campground building and pavilions are considered non-smoking facilities.
- Glass bottles are prohibited.

Contact information for the FPCC Campground Rental:

Phone: 855-YES-CAMP

Email: info@cookcountycamping.com

Addendum A

501(c) 3 Example

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **MAR 19 2001**

SAMPLE ARTS ORGANIZATION
1134 SOUTH ARTS ROAD
OREM, UT 84057

Employer Identification Number:
55-1234567
DLN:
09876543210987
Contact Person:
JOHN SMITH ID# 12345
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Foundation Status Classification:
509(a) (1)
Advance Ruling Period Begins:
November 27, 2000
Advance Ruling Period Ends:
December 31, 2004
Addendum Applies:
No

Dear Applicant:

Based on information you supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

Because you are a newly created organization, we are not now making a final determination of your foundation status under section 509(a) of the Code. However, we have determined that you can reasonably expect to be a publicly supported organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

Accordingly, during an advance ruling period you will be treated as a publicly supported organization, and not as a private foundation. This advance ruling period begins and ends on the dates shown above.

Within 90 days after the end of your advance ruling period, you must send us the information needed to determine whether you have met the requirements of the applicable support test during the advance ruling period. If you establish that you have been a publicly supported organization, we will classify you as a section 509(a)(1) or 509(a)(2) organization as long as you continue to meet the requirements of the applicable support test. If you do not meet the public support requirements during the advance ruling period, we will classify you as a private foundation for future periods. Also, if we classify you as a private foundation, we will treat you as a private foundation from your beginning date for purposes of section 507(d) and 4940.

Grantors and contributors may rely on our determination that you are not a private foundation until 90 days after the end of your advance ruling period. If you send us the required information within the 90 days, grantors and contributors may continue to rely on the advance determination until we make

Letter 1045 (DO/CG)

Addendum B

Certificate of Liability Insurance Sample

Please see sample certificate below. Certificates are due no less than two weeks prior to event date and must have the following noted:

1. Type of insurance must be "General Liability"
2. Amount of coverage per occurrence must be \$1,000,000
3. Forest Preserves of Cook County must be listed specifically as "Additional Insured"
4. Address to be used on insurance should reflect our General Headquarters office in River Forest.

OP ID: JL
DATE (MM/DD/YYYY): 07/22/11

ACORD CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER ABC Insurance Agency 456 Smith St. Riverforest, IL 60305		CONTACT NAME: _____ PHONE: _____ FAX: _____ E-MAIL: _____ ADDRESS: _____ PRODUCER: _____ CUSTOMER ID #: JIMB002	
INSURED John Smith 123 Main. St. Chicago, IL 60606		INSURER A: _____ INSURER B: _____ INSURER C: _____ INSURER D: _____ INSURER E: _____ INSURER F: _____	

COVERAGES **CERTIFICATE NUMBER:** 1234567-89 **REVISION NUMBER:** _____

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

TYPE OF INSURANCE	ACCIDENT DATE BEG.	POLICY NUMBER	POLICY EFF. DATE (MM/DD/YYYY)	POLICY EXP. DATE (MM/DD/YYYY)	LIMITS
<input checked="" type="checkbox"/> GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> GENL. AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROD. <input type="checkbox"/> LEG.		1234567-89	07/01/11	07/01/12	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (EA OCCURRENCE) \$ 50,000 MED EXP. (ANY ONE PERSON) \$ 5,000 PERSONAL & ADV. INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG. \$ 2,000,000
<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COVERED (SINGLE LIMIT EA ACCIDENT) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
<input type="checkbox"/> UMBRELLA LIAB. <input type="checkbox"/> EXCESS LIAB. <input type="checkbox"/> COVERAGE MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
<input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/EMBER EXCLUDED? (Mandatory in WA) If yes, describe under DESCRIPTION OF OPERATIONS below.	Y/N	N/A	07/01/11	07/01/20	<input type="checkbox"/> DIS. STAT. <input type="checkbox"/> DIS. FACTS <input type="checkbox"/> CH. SER. E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Extension, if more space is required)

The Forest Preserves of Cook County is named additional insured

CERTIFICATE HOLDER Forest Preserves of Cook County 536 N. Harlem Ave River Forest, IL 60305	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Jim Schubert
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POLICY NUMBER:

COMMERCIAL GENERAL LIABILITY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART.

SCHEDULE

Name of Person or Organization:

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

WHO IS AN INSURED (Section II) is amended to include as an insured the person or organization shown in the Schedule as an insured but only with respect to liability arising out of your operations or premises owned by or rented to you.

SAMPLE